

 **CALL**
 +1 604 612 4889

 **EMAIL**
 contact@suzanaforte.com

 **WEBSITE**
 www.suzanaforte.com

 **SKYPE**
 suhforte

SKILLS

Fluent in speaking/writing Portuguese and English

Website Development

- ✦ HTML5
- ✦ CSS 3
- ✦ PHP
- ✦ JavaScript
- ✦ Dreamweaver
- ✦ Joomla
- ✦ WordPress
- ✦ Bootstrap
- ✦ MySQL Database

Design

- ✦ Adobe Illustrator
- ✦ Adobe Photoshop CS6
- ✦ Adobe InDesign
- ✦ Fireworks
- ✦ Flash

Others

- ✦ Microsoft Office - Word, PowerPoint, Excel
- ✦ Operating using Windows and IOS

Areas of Expertise

- ✦ Website Coding
- ✦ Expert Website Design for E-Commerce sites, Community Sites, Content Sites, Gallery Site
- ✦ Government Sites, Information Sites, and Blogs
- ✦ Online Marketing using Social Media Platforms
- ✦ Email List Gathering and Email Marketing
- ✦ Web Server Configurations
- ✦ MailChimp Integration and Google Analytics
- ✦ User Acceptance Testing
- ✦ Front-End Programming

EDUCATION

Diploma of Computer Science
 Langara College - In progress **Canada**

Post Degree in Digital, Communication and Multimedia
 Institute of Higher Education - 2010/2011 **Brazil**

Bachelor in Digital Design
 Institute of Higher Education - 2009/2011 **Brazil**

EXPERIENCE

A&W
Hostess - current

Cashier, Drive Thru, Customer Service

Cardlovers.ca
Founder / Web Designer

Designed and customized the layout and graphics of the E-commerce website for maximum traffic potential.

Create frequent campaigns to gain more traffic.

Integrate Social Media and gather email lists as ways of marketing and engaging with subscribers.

LimeLight Marketing
Web Designer - 3 months

Customized websites according to the requests of clients.

Focused in Real Estate business.

Sandman Media
Web Designer - 4 months

Customized websites according to the requests of clients.

Create professional documents and presentations for customers in PDF and PowerPoint Slides.

Focus Design and Marketing
Web Designer - 2 years

Created codes for websites as well as designed and programmed digital material for different clientele.

Maintained digital social media, animations and videos for clients.

Initiated new ideas for advertising projects and presented the details so that they can be implemented.

Coordinated and maintained a current feed of information and online activities for company's web presence, including Twitter, Facebook and the Company Blog.